

Employee Benefits Pre-Authorized Payment Plan



Add predictability to your budget. Sign up for **monthly payments**.

Email, fax, or mail this completed form to CBIA/Lawyers Financial along with a **pre-printed void cheque**.

Email: clientexperience@lawyersfinancial.ca

Fax: 1 (866) 792-5276

Mail: CBIA/Lawyers Financial, 500 - 5 Park Home Avenue, North York, ON M2N 6L4

Your authorization and void cheque must be received at least **10 days before** your first pre-authorized payment.

Payment Authorization

I/We authorize CBIA/Lawyers Financial to make automatic withdrawals from my/our bank account on or about the first business day of the month for insurance premiums due in accordance with the terms and conditions agreed to by me/us with CBIA/Lawyers Financial until such time as written notice to the contrary is given. If the premium changes, CBIA/Lawyers Financial is authorized to amend the amount of the pre-authorized withdrawals as required to administer my/our insurance contract. **I/We waive the right to receive further notice of the amount and date of each automated withdrawal from my/our account.** If the financial institution does not honour an automatic withdrawal the first time it is presented for payment, CBIA/Lawyers Financial may attempt to withdraw that payment again within 30 days. CBIA/Lawyers Financial reserves the right to change the method of payment at any time. All one-time or automatic withdrawals from my/our bank account will be treated as business withdrawals as defined by the Canadian Payments Association in Rule H-1. I/We will notify CBIA/Lawyers Financial in writing of any changes in the bank account information or of instructions to terminate this authorization 10 days prior to the next withdrawal date. I/We understand that cancelling this pre-authorized payment plan may result in loss of insurance coverage unless CBIA/Lawyers Financial receives another form of payment. Any refund of premium paid pursuant to this authorization shall be made to the policy owner.

If you have any questions about withdrawals from your bank account, contact CBIA/Lawyers Financial at 1 (800) 267-2242, clientexperience@lawyersfinancial.ca, or write to our Client Experience Team at the CBIA/Lawyers Financial, 5 Park Home Avenue, Suite 500, North York, Ontario, M2N 6L4.

I/We warrant that all persons whose signature(s) are required to sign on this bank account have signed this agreement.

_____ Name of insured firm	_____ CBIA/Lawyers Financial account number	_____ Date (DD/MM/YYYY)	
_____ Mailing address - Street/Apt. No.	_____ City/Town	_____ Province/Territory	_____ Postal Code
_____ Phone number	_____ Fax Number (if applicable)	_____ Email address	
_____ Name of bank account holder	_____ Name of joint bank account holder (if applicable)		
_____ Signature of bank account holder	_____ Signature of joint bank account holder (if applicable)		

You have certain recourse rights if any withdrawal does not comply with this agreement. For example, you have the right to receive reimbursement for any withdrawal that is not authorized or that is inconsistent with this pre-authorized payment agreement. For more information on your recourse rights, contact your financial institution or visit payments.ca.